JACKSON-GEORGE REGIONAL LIBRARY SYSTEM BOARD OF TRUSTEES

Meeting Minutes – July 28th, 2025

TIME AND PLACE:

Monday, July 28th, 2025, 2:00 p.m., Jackson County Chamber of

Commerce, 720 Krebs Ave. Pascagoula, MS

PRESIDING:

Belinda Dammen

MEMBERS PRESENT:

Betty Ryals, George Sholl, Lisa Hedegaard, Ann Chapman

MEMBERS ABSENT:

Mark Talley

OTHERS PRESENT:

Angela Stewart, DirectorJeanne Damiano, Assistant Director CMS/IT; Kim Harvey, Business Manager; Anna MacOwen, Administrative Assistant; Tristan Armer, Esq., Board Attorney

BOARD MEETING MINUTES:

Minutes from the June 2025 Board Meeting

MOTION: Ryais

SECOND: Hedegaard

"To adopt the minutes from the June 2025 Jackson-George

Regional Library Board Meeting."

VOTING AYE: Dammen, Chapman, Sholl

VOTING NAY: None

CORRESPONDENCE:

PGIP Year-End Report FY25

MLC Services with Federal Funds

Congressional Delegation

• Templates for Libraries for Legislator Letters

Annual Contract Renewal Letters

FINANCES:

Docket of Claims and Addendum

This report was previously distributed to members. Kim Harvey discussed reports submitted.

MOTION: Ryals

SECOND: Hedegaard

"To approve the July 2025 Docket of Claims and Addendum in the

amount of \$102,007.06."

VOTING AYE: Sholl, Dammen, Chapman

VOTING NAY: None

PERSONNEL REPORT:

July 2025 Personnel Report

MOTION: Sholl

SECOND: Ryals

"To approve the July 2025 Personnel Report as provided by

Darlene Broadus, Human Resources Manager."

VOTING AYE: Dammen, Hedegaard, Chapman

VOTING NAY: None

MONTHLY REPORTS:

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director of Branch Services Report
- Assistant Director of CMS/IT Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Hedegaard SECOND: Ryals

"To approve the July 2025 Monthly Reports as previously sent to

JGRLS Board members."

VOTING AYE: Dammen, Sholl, Chapman

VOTING NAY: None

DIRECTOR'S REPORT:

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Miscellaneous Reports and Items

- Pascagoula Construction Update Director discussed items inventoried from Pascagoula and T. Armer advised on the matter
- Tristan Armer vacating position effective in August—suggested a nominee for position of Board Attorney

Board Attorney does not need to be selected until current firm's contract ends. Soft opening for the Pascagoula Public Library planned for August 18th—Grand Opening to be held later.

MOTION: Ryals SECOND: Chapman

"To approve the March 2025 Director's Report as previously

distributed to members."

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VOTING AYE: Sholl, Dammen, Hedegaard

VOTING NAY: None

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None

NEW BUSINESS:

• G. Sholl suggested reaching out to The Blood Center about

hosting blood drives through libraries.

ANNOUNCEMENTS:

The next Regional Board meeting will be 2:00 p.m. Monday,

August 25th, 2025, at the Pascagoula Public Library's Meeting

Room.

ADJOURNMENT:

MOTION: Sholl

"That the meeting be adjourned."

Meeting adjourned at 2:26 PM

APPROVED:

Chair

ADOPTED:

Date

Minutes recorded by Anna MacOwen, Administrative Assistant