

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

**TIME AND PLACE:** Meeting Minutes – March 24<sup>th</sup>, 2025  
Monday, March 24<sup>th</sup>, 2025, 2:00 p.m., Heidelberg Steinberger  
Burrow & Armer, P.A., 711 Delmas Ave., Pascagoula

**PRESIDING:** Mark Talley

**MEMBERS PRESENT:** Ann Chapman, Lisa Hedegaard, Betty Ryals, George Sholl, Judy Wilder

**MEMBERS ABSENT:** Belinda Dammen

**OTHERS PRESENT:** Angela Stewart, Director; Jeanne Damiano, Assistant Director  
CMS/IT; Letha Boulton, Assistant Director Branch Services; Kim  
Harvey, Business Manager; Tristan Armer, Board Attorney; Anna  
MacOwen, Administrative Assistant

**BOARD MEETING MINUTES:**

**Minutes from the February 2025 Board Meeting**

**MOTION:** Sholl                      **SECOND:** Chapman  
"To adopt the minutes from the January 2025 Jackson-George  
Regional Library Board Meeting."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

**CORRESPONDENCE:**

- None

**FINANCES:**

**Docket of Claims**

This report was previously distributed to members.

**MOTION:** Hedegaard                      **SECOND:** Sholl  
"To approve the February 2025 Docket of Claims in the amount of  
\$68,581.73 and the Addendum in the amount of \$9,110.95."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

**PERSONNEL REPORT:**

**March 2025 Personnel Report**

**MOTION:** Chapman                      **SECOND:** Wilder  
"To approve the March 2025 Personnel Report as provided by  
Darlene Broadus, Human Resources Manager."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

**MONTHLY REPORTS:**

All matters listed under Item 7, Monthly Reports (copies on file), are  
considered by the Board to be routine and will be enacted in one

motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Hedegaard                    **SECOND:** Ryals

“To approve the March 2025 Monthly Reports as previously sent to JGRLS Board members.”

**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder

**VOTING NAY:** None

**DIRECTOR’S REPORT:** Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director’s Report.

**Miscellaneous Reports and Items**

- Copies of PR Fliers/Marketing Information
- Pascagoula Library Renovation Project Updates
- Update on Audit
- Technology Policy Changes
- Youth Services to attend Book Fest
- Addition of Freegal to library e-resources

**The director provided Mississippi Library Commission’s statement on Exec. Order No. 14238, 3 C.F.R. Page 13043 (2025) concerning the Institute of Museum and Library Sciences. The director presented the potential implications of the Exec. Order on JGRLS to the Board.**

**The director requested all JGRLS branches be closed on May 31<sup>st</sup> so that all scheduled staff can attend and work the 2025 Summer Library Program Kickoff.**

**MOTION:** Hedegaard                    **SECOND:** Chapman

“To approve the March 2025 Director’s Report as previously distributed to members.”

**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder

**VOTING NAY:** None

**OLD BUSINESS:**

- Approval of Special Project for Pascagoula Public Library
  - Proposed budget of \$15,000 to complete project, with \$2,150 to be held back to add possible additional acoustic protections per Mark Talley.

**MOTION:** Hedegaard                      **SECOND:** Chapman  
"To approve the Director's proposed Special Project for the Pascagoula Public Library."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

**NEW BUSINESS:**

- Technology Policy Updates

**MOTION:** Talley                      **SECOND:** Chapman  
"To approve the new policies and revisions for JGRLS."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

- Staffing for May 31<sup>st</sup> SLP Kickoff

**MOTION:** Ryals                      **SECOND:** Chapman  
"To approve the proposed staffing for May 31<sup>st</sup>."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

- Board Meeting Dates through end of year – Dates edited during discussion to reflect all holidays in May (19<sup>th</sup>)

**MOTION:** Ryals                      **SECOND:** Talley  
"To approve the proposed Board Meeting dates through the end of 2025."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

- Request for Executive Session to Discuss Personnel Issue

**MOTION:** Talley                      **SECOND:** Hedegaard  
"To move into closed session to determine if executive session is needed."  
**VOTING AYE:** Chapman, Hedegaard, Ryals, Sholl, Talley, Wilder  
**VOTING NAY:** None

**Closed session begins at 2:43 P.M.**

**The need for executive session is proved.**

