

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

**TIME AND PLACE:** Meeting Minutes – December 16<sup>th</sup>, 2024  
Monday, December 16<sup>th</sup>, 2024, 2:00 p.m., Jackson County  
Chamber of Commerce Meeting Room

**PRESIDING:** Belinda Dammen

**MEMBERS PRESENT:** Betty Ryals, Ann Chapman, Lisa Hedegaard, Mark Talley, George Sholl,  
Judy Wilder

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Angela Stewart, Director; Jeanne Damiano, Assistant Director  
CMS/IT; Letha Boulton, Assistant Director Branch Services; Kim  
Harvey, Business Manager; Tristan Armer, Board Attorney; Cory  
Joiner, Administrative Assistant

**BOARD MEETING MINUTES:**

**Minutes from the November 2024 Board Meeting**

**MOTION:** Ryals                      **SECOND:** Hedegaard  
"To adopt the minutes from the November 2024 Jackson-George  
Regional Library Board Meeting."  
**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard  
**VOTING NAY:** None

**CORRESPONDENCE:**

- A letter from Lucedale Public Library Manager Cynthia Morgan to  
Director Angela Stewart, dated December 11, 2024, announcing  
Cynthia's intention to retire from the JGRLS in February, 2025.
- A letter from former Gautier Public Library Manager Melinda Ann  
Smith Rushing, dated December 12, 2024, resigning her  
employment from the JGRLS.

**FINANCES:**

**Docket of Claims and Addendum**

This report was previously distributed to members.

**MOTION:** Chapman                      **SECOND:** Talley  
"To approve the December 2024 Docket of Claims in the amount of  
\$86,396.20, and an addendum in the amount of \$464.92, totaling  
\$86,861.12."  
**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard  
**VOTING NAY:** None

**Bills Due Before the January 2025 Board Meeting**

**MOTION:** Sholl

**SECOND:** Chapman

“To approve the payment of bills received after the November board meeting but before the December board meeting, as outlined by Kim Harvey, Business Manager.”

**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard

**VOTING NAY:** None

**Void Check #0102649**

**MOTION:** Ryals

**SECOND:** Talley

“To void check #0102649 for Canva, in the amount of \$874.90.”

**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard

**VOTING NAY:** None

**PERSONNEL REPORT:**

**December 2024 Personnel Report**

**MOTION:** Ryals

**SECOND:** Hedegaard

“To approve the December 2024 Personnel Report as provided by Darlene Broadus, Human Resources Manager.”

**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard

**VOTING NAY:** None

**MONTHLY REPORTS:**

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Ryals

**SECOND:** Chapman

“To approve the December 2024 Monthly Reports as previously sent to JGRLS Board members.”

**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard

**VOTING NAY:** None

**DIRECTOR’S REPORT:** Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director’s Report.

**Miscellaneous Reports and Items**

- o Copies of Newspaper articles and PR Fliers/Marketing Information
- o Pascagoula Library Renovation Project Updates

**The director informed the board that the JGRLS has been randomly selected for a PERS compliance audit.**

**The director also asked the board for permission for the JGRLS to pay tuition fees on behalf of George Broadus, Interim Manager for the Pascagoula Public Library, should he be selected to attend Leadership Jackson County. The following vote was recorded:**

**MOTION:** Sholl                                 **SECOND:** Chapman  
“To allow the JGRLS to pay tuition fees for Leadership Jackson County on behalf of George Broadus if he is selected to attend.”  
**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard  
**VOTING NAY:** None

**MOTION:** Sholl                                 **SECOND:** Chapman  
“To approve the December 2024 Director’s Report as previously distributed to members.”  
**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard  
**VOTING NAY:** None

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

**Executive Session**

**MOTION:** Chapman                                 **SECOND:** Talley  
“To move into closed session to determine if executive session is needed.”  
**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard  
**VOTING NAY:** None

**Closed session begins at 2:31 P.M.**

**The need for executive session is proved.**

**MOTION:** Chapman                                 **SECOND:** Talley  
“To move into executive session to discuss personnel issues.”  
**VOTING AYE:** Talley, Sholl, Wilder, Ryals, Chapman, Hedegaard  
**VOTING NAY:** None

**Executive session begins at 2:33 P.M.**

