



**Contract Review and Approval**

**MOTION:** Sholl                      **SECOND:** Ryals  
"To approve the contract on file as proposed by Kim Harvey, Business Manager."  
**VOTING AYE:** Sholl, Hedegaard, Talley, Ryals, Chapman  
**VOTING NAY:** None

**PERSONNEL REPORT:**

**September 2024 Personnel Report**

**MOTION:** Sholl                      **SECOND:** Ryals  
"To approve the September 2024 Personnel Report as provided by Darlene Broadus, Human Resources Manager."  
**VOTING AYE:** Sholl, Hedegaard, Talley, Ryals, Chapman  
**VOTING NAY:** None

**MONTHLY REPORTS:**

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Hedegaard              **SECOND:** Sholl  
"To approve the September 2024 Monthly Reports as previously sent to JGRS Board members."  
**VOTING AYE:** Sholl, Hedegaard, Talley, Ryals, Chapman  
**VOTING NAY:** None

**DIRECTOR'S REPORT:**

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

**The director presented the results of the needs assessment survey to the board. She also stated that a full, formal report on the results would be sent to the board members at a later date.**

**The director and the board also discussed the purchase of an additional library vehicle.**

**MOTION:** Talley

**SECOND:** Hedegaard

“To approve the purchase of an additional library vehicle using funds leftover from the initial allocation and from the Pascagoula Public Library’s materials budget.”

**VOTING AYE:** Sholl, Hedegaard, Talley, Ryals, Chapman

**VOTING NAY:** None

**The board scheduled the director’s evaluation for 1:30 p.m. on October 28<sup>th</sup>, 2024.**

**Miscellaneous Reports and Items**

- o Copies of Newspaper articles and PR Fliers/Marketing Information
- o Pascagoula Library Renovation Project Updates

**MOTION:** Hedegaard

**SECOND:** Chapman

“To approve the September 2024 Director’s Report as previously distributed to members.”

**VOTING AYE:** Sholl, Hedegaard, Talley, Ryals, Chapman

**VOTING NAY:** None

**OLD BUSINESS:**

**FY 2024 – 2025 Budget Update**

**MOTION:** Chapman

**SECOND:** Talley

“To approve the revised FY 24 – 25 budget as proposed by the director and Kim Harvey, Business Manager.”

**VOTING AYE:** Sholl, Hedegaard, Talley, Ryals, Chapman

**VOTING NAY:** None

**Kim Harvey told the board that she would adjust the fuel and insurance budgets to accommodate the approval of an additional library vehicle.**

**Change to Cost of Patron Printing**

The board and the director agreed to table the discussion regarding changing the cost of printing services. No future date was set to revisit the topic.

**Lucedale Public Library Operating Hours**

The board elected to maintain the Lucedale Public Library’s current operating hours, and to notify the citizens of Lucedale that no changes would be made. As no changes were enacted, no motions or votes were made.

**Revisions to Personnel Policies Manual**

**MOTION:** Hedegaard

**SECOND:** Talley

“To approve the changes to the personnel policies manual as proposed by the director and Darlene Broadus, HR Manager.”

**VOTING AYE:** Sholl, Hedegaard, Talley, Ryals, Chapman

**VOTING NAY:** None

**NEW BUSINESS:**

- None

**ANNOUNCEMENTS:**


The next Regional Board meeting will be 2:00 p.m. Monday, October 28<sup>th</sup>, 2024, at the Jackson County Chamber of Commerce Meeting Room.

**ADJOURNMENT:**

**MOTION:** Sholl

“That the meeting be adjourned.”

**Meeting adjourned at 3:14 p.m.**

APPROVED:   
Chair

ADOPTED: 10-28-2024  
Date

Minutes recorded by Cory Joiner, Administrative Assistant