

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

**TIME AND PLACE:** Meeting Minutes – October 28<sup>th</sup>, 2024  
Monday, October 28<sup>th</sup>, 2024, 2:00 p.m., Jackson County Chamber  
of Commerce Meeting Room

**PRESIDING:** Belinda Dammen

**MEMBERS PRESENT:** George Sholl, Mark Talley, Betty Ryals, Judy Wilder

**MEMBERS ABSENT:** Ann Chapman, Lisa Hedegaard

**OTHERS PRESENT:** Angela Stewart, Director; Letha Boulton, Assistant Director/Branch  
Services; Jeanne Damiano, Assistant Director/CMS/IT; Tristan  
Armer, Board Attorney; Cory Joiner, Administrative Assistant

**BOARD MEETING MINUTES:**

Minutes from the September 2024 Board Meeting

**MOTION:** Sholl                                **SECOND:** Talley  
"To adopt the minutes from the September 2024 Jackson-George  
Regional Library Board Meeting."

**VOTING AYE:** Sholl, Talley, Ryals, Wilder

**VOTING NAY:** None

**CORRESPONDENCE:**

- A letter from the Jackson County Board of Supervisors, dated September 17<sup>th</sup>, 2024, reappointing Betty Ryals to the Jackson-George Regional Library System Board of Trustees for a 5-year term expiring October 15<sup>th</sup>, 2029.
- A letter from Wolfe, McDuff & Oppie, CPA, dated October 21, 2024, detailing proposed audit services for FY 2024 – 2025.

**FINANCES:**

Docket of Claims

This report was previously distributed to members.

**MOTION:** Ryals                                **SECOND:** Sholl  
"To approve the October 2024 Docket of Claims in the amount of  
\$94,644.24, and an addendum in the amount of \$627.49, totaling  
\$95,271.73."

**VOTING AYE:** Sholl, Talley, Ryals, Wilder

**VOTING NAY:** None

**Audit Engagement Letter**

**MOTION:** Ryals

**SECOND:** Talley

“To approve the proposed audit of JGRLS FY 2023-2024 by Wolf, McDuff, & Oppie, CPA.”

**VOTING AYE:** Sholl, Talley, Ryals, Wilder

**VOTING NAY:** None

**PERSONNEL REPORT:**

**October 2024 Personnel Report**

**MOTION:** Talley

**SECOND:** Sholl

“To approve the October 2024 Personnel Report as provided by Darlene Broadus, Human Resources Manager.”

**VOTING AYE:** Sholl, Talley, Ryals, Wilder

**VOTING NAY:** None

**MONTHLY REPORTS:**

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Ryals

**SECOND:** Sholl

“To approve the October 2024 Monthly Reports as previously sent to JGRLS Board members.”

**VOTING AYE:** Sholl, Talley, Ryals, Wilder

**VOTING NAY:** None

**DIRECTOR’S REPORT:**

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director’s Report.

**The director informed the board that she had sent out copies of the full JGRLS needs assessment, and that she would be showing highlights of the assessment to local officials.**

**Miscellaneous Reports and Items**

- o Copies of Newspaper articles and PR Fliers/Marketing Information
- o Pascagoula Library Renovation Project Updates

**MOTION:** Ryals

**SECOND:** Talley

“To approve the October 2024 Director’s Report as previously distributed to members.”

**VOTING AYE:** Sholl, Talley, Ryals, Wilder

**VOTING NAY:** None

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- None

**ANNOUNCEMENTS:**

The next Regional Board meeting will be 2:00 p.m. Monday, November 18<sup>th</sup>, 2024, at the Jackson County Chamber of Commerce Meeting Room.


The December 2024 Regional Board meeting will be held at 2:00 p.m. Monday, December 16<sup>th</sup>, 2024, at the Jackson County Chamber of Commerce Meeting Room.

**ADJOURNMENT:**

**MOTION:** Sholl

“That the meeting be adjourned.”

**Meeting adjourned at 2:38 p.m.**

APPROVED:  CHAIR      ADOPTED: 11-18-24 DATE

Minutes recorded by Cory Joiner, Administrative Assistant