

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES

TIME AND PLACE: Meeting Minutes – November 18th, 2024
Monday, November 18th, 2024, 2:00 p.m., Jackson County
Chamber of Commerce Meeting Room

PRESIDING: Belinda Dammen

MEMBERS PRESENT: Betty Ryals, Ann Chapman, Lisa Hedegaard

MEMBERS ABSENT: Mark Talley, George Sholl, Judy Wilder

OTHERS PRESENT: Angela Stewart, Director; Jeanne Damiano, Assistant
Director/CMS/IT; Tristan Armer, Board Attorney; Cory Joiner,
Administrative Assistant

BOARD MEETING MINUTES:

Minutes from the October 2024 Board Meeting

MOTION: Ryals **SECOND:** Chapman
"To adopt the minutes from the October 2024 Jackson-George
Regional Library Board Meeting."
VOTING AYE: Dammen, Ryals, Chapman, Hedegaard
VOTING NAY: None

CORRESPONDENCE:

- None

FINANCES:

Docket of Claims and Addendum

This report was previously distributed to members.

MOTION: Hedegaard **SECOND:** Chapman
"To approve the November 2024 Docket of Claims in the amount of
\$49,665.84, and an addendum in the amount of \$13,564.31, totaling
\$63,230.15."
VOTING AYE: Dammen, Ryals, Chapman, Hedegaard
VOTING NAY: None

Bills Due Before the December 2024 Board Meeting

MOTION: Ryals **SECOND:** Chapman
"To approve the payment of bills received after the November board
meeting but before the December board meeting, as outlined by Kim
Harvey, Business Manager."
VOTING AYE: Dammen, Ryals, Chapman, Hedegaard
VOTING NAY: None

Flexible Benefits/Cafeteria Plan

MOTION: Hedegaard **SECOND:** Chapman
"To approve the resolution to adopt the FY 24-25 flexible benefits plan, as proposed by Business Manager Kim Harvey."
VOTING AYE: Dammen, Ryals, Chapman, Hedegaard
VOTING NAY: None

PERSONNEL REPORT:

November 2024 Personnel Report

MOTION: Chapman **SECOND:** Ryals
"To approve the November 2024 Personnel Report as provided by Darlene Broadus, Human Resources Manager."
VOTING AYE: Dammen, Ryals, Chapman, Hedegaard
VOTING NAY: None

MONTHLY REPORTS:

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Hedegaard **SECOND:** Chapman
"To approve the November 2024 Monthly Reports as previously sent to JGRS Board members."
VOTING AYE: Dammen, Ryals, Chapman, Hedegaard
VOTING NAY: None

DIRECTOR'S REPORT:

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

The director and the board discussed the final over/under balances for the previous fiscal year 2023-2024.

Miscellaneous Reports and Items

- o Copies of Newspaper articles and PR Fliers/Marketing Information

