

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES

TIME AND PLACE: Meeting Minutes – June 24th, 2024
Monday, June 24th, 2024, 2:00 p.m., Jackson County Chamber of
Commerce Meeting Room

PRESIDING: Belinda Dammen

MEMBERS PRESENT: George Sholl, Lisa Hedegaard, Mark Talley, Ann Chapman, Betty Ryals

MEMBERS ABSENT: None

OTHERS PRESENT: Angie Stewart, Director; Letha Boulton, Assistant Director/Branch
Services; Jeanne Damiano, Assistant Director/CMS/IT; Kim
Harvey, Business Manager; Tristan Armer, Board Attorney; Ashley
Fayard, Staff Development Coordinator; Cory Joiner,
Administrative Assistant

BOARD MEMBER TRAINING:

Prior to the start of the board meeting, JGRLS Staff Development
Coordinator Ashley Fayard hosted a training session for the
JGRLS Regional Board members. The training focused on using
Libby, one of the library system's electronic resource platforms.

**This training ran from 1:35 p.m. to 2:02 p.m. Ashley Fayard
left the meeting room at 2:05 p.m.**

BOARD MEETING MINUTES:

Minutes from the May 2024 Board Meeting

MOTION: Talley **SECOND:** Chapman
"To adopt the minutes from the May 2024 Jackson-George
Regional Library Board Meeting."

VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals

VOTING NAY: None

CORRESPONDENCE:

- None

FINANCES:

Docket of Claims

This report was previously distributed to members.

MOTION: Ryals **SECOND:** Chapman
"To approve the June 2024 Docket of Claims in the amount of \$91,573.97."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals
VOTING NAY: None

Late Bills for June 2024

MOTION: Talley **SECOND:** Ryals
"To approve the payment of bills received after the board meeting as outlined by Kim Harvey, Business Manager."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals
VOTING NAY: None

Bank Bids Resolution

MOTION: Ryals **SECOND:** Sholl
"To authorize Business Manager Kim Harvey to advertise for depository bids from any Jackson County, MS financial institution."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals
VOTING NAY: None

Opening of Received Bank Bids

The board of trustees opened depository bids from the following financial institutions in Jackson County: Cadence Bank, Community Bank, First Federal Savings and Loan, Hancock Whitney Bank, and The People's Bank.

MOTION: Ryals **SECOND:** Hedegaard
"To select Community Bank as the continuing depository for the JGRSLs, based on the offered interest rates, account costs, incidental fees, and proximity to library branches."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals
VOTING NAY: None

FY 2025 Budget Proposal

Director Angela Stewart and Business Manager Kim Harvey presented the proposed FY 2025 budget as composed by the budget committee to the board of trustees.

MOTION: Talley **SECOND:** Sholl
"To approve the budget for FY 2025 as proposed by Business Manager Kim Harvey and Director Angela Stewart."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals
VOTING NAY: None

PERSONNEL REPORT:

June 2024 Personnel Report

MOTION: Ryals **SECOND:** Hedegaard
"To approve the June 2024 Personnel Report as provided by Darlene Broadus, Human Resources Manager."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals
VOTING NAY: None

MONTHLY REPORTS: All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Sholl **SECOND:** Talley
"To approve the June 2024 Monthly Reports as previously sent to JGRS Board members."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley, Ryals
VOTING NAY: None

DIRECTOR'S REPORT: Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

The Director told the board that she would present proposed changes to the JGRS Personnel Policies handbook during the July 2024 board meeting. She also noted that JGRS would present the approved FY 2025 budget to Jackson County officials on July 8th, and invited the board to join that meeting.

Miscellaneous Reports and Items

- Copies of Newspaper articles and PR Fliers/Marketing Information
- Pascagoula Library Renovation Project Updates

MOTION: Hedegaard **SECOND:** Chapman
"To approve the June 2024 Director's Report as previously distributed to members."

