

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES

TIME AND PLACE: Meeting Minutes – April 22nd, 2024
Monday, April 22nd, 2024, 2:00 p.m., Heidelberg, Steinberger,
Burrow, & Armer P.A. Conference Room

PRESIDING: Belinda Dammen

MEMBERS PRESENT: George Sholl, Lisa Hedegaard, Mark Talley, Ann Chapman

MEMBERS ABSENT: Betty Ryals

OTHERS PRESENT: Angie Stewart, Director; Letha Boulton, Assistant Director/Branch
Services; Jeanne Damiano, Assistant Director/CMS/IT; Kim
Harvey, Business Manager; Tristan Armer, Board Attorney; Cory
Joiner, Administrative Assistant

BOARD MEETING MINUTES:

Minutes from the March 2024 Board Meeting

MOTION: Talley **SECOND:** Chapman
"To adopt the minutes from the March 2024 Jackson-George
Regional Library Board Meeting."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley
VOTING NAY: None

CORRESPONDENCE:

- A letter from JGRLS addressed to the George County Board of Supervisors and the City of Lucedale, dated April 8th, 2024, discussing budget and funding concerns for the Lucedale Public Library.

The board discussed the ongoing issues regarding the budget for the Lucedale Public Library.

MOTION: Sholl **SECOND:** Talley
"To limit the operating hours of the Lucedale Public Library to Tuesday and Thursday, 9:00 A.M. to 6:30 P.M.; and Saturday, 9:00 A.M. to 4:00 P.M., effective July 1st, 2024."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley
VOTING NAY: None

The board asked Tristan Armer to attend the City of Lucedale's next board meeting.

FINANCES:

Docket of Claims

This report was previously distributed to members.

MOTION: Hedegaard **SECOND:** Chapman
"To approve the April 2024 Docket of Claims in the amount of \$60,291.35."

VOTING AYE: Chapman, Sholl, Hedegaard, Talley

VOTING NAY: None

Late Bills for April 2024

MOTION: Chapman **SECOND:** Talley
"To approve the payment of bills received after the board meeting as outlined by Kim Harvey, Business Manager."

VOTING AYE: Chapman, Sholl, Hedegaard, Talley

VOTING NAY: None

PERSONNEL REPORT: **April 2024 Personnel Report**

MOTION: Sholl **SECOND:** Chapman
"To approve the April 2024 Personnel Report as provided by Darlene Broadus, Human Resources Manager."

VOTING AYE: Chapman, Sholl, Hedegaard, Talley

VOTING NAY: None

MONTHLY REPORTS: All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Hedegaard **SECOND:** Talley
"To approve the April 2024 Monthly Reports as previously sent to JGRLS Board members."

VOTING AYE: Chapman, Sholl, Hedegaard, Talley

VOTING NAY: None

DIRECTOR'S REPORT: Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Belinda Dammen requested that dates, times, and locations be provided in advance for events which the board of trustees are requested to be present at.

The board appointed George Sholl, Belinda Dammen, and Mark Talley to the Budget Committee. The committee agreed to meet near the end of May or June, depending on schedules.

Miscellaneous Reports and Items

- o Copies of Newspaper articles and PR Fliers/Marketing Information
- o Pascagoula Library Renovation Project Updates

MOTION: Hedegaard **SECOND:** Talley
"To approve the April 2024 Director's Report as previously distributed to members."
VOTING AYE: Chapman, Sholl, Hedegaard, Talley
VOTING NAY: None

OLD BUSINESS:

2024 – 2025 JGRLS Regional Board Meeting Dates

The board discussed potential dates for the upcoming board of trustees meetings for the calendar years 2024 and 2025.


NEW BUSINESS:

- None

ANNOUNCEMENTS: The next Regional Board meeting will be 2:00 p.m. Monday, May 20th, 2024, at the offices of Heidelberg, Steinberger, Burow, & Armer, P.A.

ADJOURNMENT: **MOTION:** Sholl.
"That the meeting be adjourned."

Meeting adjourned at 2:42 p.m.

APPROVED:  ADOPTED: 5/20/24
Chair Date

Minutes recorded by Cory Joiner, Administrative Assistant