JACKSON-GEORGE REGIONAL LIBRARY SYSTEM BOARD OF TRUSTEES

Meeting Minutes - October 23, 2023

TIME AND PLACE: Monday, October 23, 2023, 2:00 p.m., Pascagoula Public Library

Meeting Room

PRESIDING: Belinda Dammen

MEMBERS PRESENT: Betty Ryals, George Sholl, Ann Chapman, Mark Talley, Lisa Hedegaard

MEMBERS ABSENT: None

OTHERS PRESENT: Angie Stewart, Director; Letha Boulton, Assistant Director/Branch

Services; Kim Harvey, Business Manager; Tristan Armer, Board

Attorney; Cory Joiner, Administrative Assistant

BOARD MEETING MINUTES:

<u>Minutes from the September 2023 Jackson-George Regional</u> Library Board <u>Meeting</u>

MOTION: Sholl SECOND: Ryalls

"To approve the minutes from the September 2023 JGRLS Board

Meeting."

VOTING AYE: Ryals, Sholl, Chapman, Talley, Hedegaard

VOTING NAY: None

CORRESPONDENCE:

• Invitation from Dr. Cherie Bowe to the Pascagoula High School Veterans Day Program, dated October 13, 2023.

FINANCES:

Docket of Claims

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$12,979.35, changing the total of the October 2023 Docket of Claims to \$49,542.07.

MOTION: Hedegaard SECOND: Talley

"To approve the October 2023 Docket of Claims in the amount of \$36,562.72, and an addendum in the amount of \$12,979.35, totaling

\$49,542.07."

VOTING AYE: Ryals, Sholl, Chapman, Talley, Hedegaard

VOTING NAY: None

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FY 2022-2023 Recap

Kim Harvey presented a financial recap of fiscal year 2022-2023 to the board. George Sholl suggested using the information presented to possibly amend the FY 23-24 budget.

PERSONNEL REPORT:

October 2023 Personnel Report

MOTION: Talley

SECOND: Chapman

"To approve the October 2023 Personnel Report as presented by

Darlene Broadus, Human Resources Manager."

VOTING AYE: Ryals, Sholl, Chapman, Talley, Hedegaard

VOTING NAY: None

MONTHLY REPORTS:

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Chapman

SECOND: Hedegaard

"To approve the October 2023 Monthly Reports as previously sent

to JGRLS Board members."

VOTING AYE: Ryals, Sholl, Chapman, Talley, Hedegaard

VOTING NAY: None

DIRECTOR'S REPORT:

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

The Director provided the board with a brief summary of the state of the library system throughout the fiscal year 2022-2023.

Miscellaneous Reports and Items

- o Copies of Newspaper articles and PR Fliers/Marketing Information
- o Pascagoula Library Renovation Project Updates

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MOTION: Talley SECOND: Chapman

"To approve the October 2023 Director's Report as previously

distributed to members."

VOTING AYE: Ryals, Sholl, Chapman, Talley, Hedegaard

VOTING NAY: None

OLD BUSINESS:

None

NEW BUSINESS: New Board Member for George County

The director and the board discussed finding a new board member to replace George County representative Evelyn Read,

whose term expired.

Reappointing Board Member Belinda Dammon

The board discussed reappointing Belinda Dammon to her

position as a board member for another term.

Letha Boulton, Kim Harvey, and Cory Joiner left the board

meeting at 2:45 p.m.

Library Director and Library Board Evaluation

The board evaluated Director Angela Stewart in her role as Library

Director. The board also conducted a self-evaluation.

ANNOUNCEMENTS: The next Regional Board meeting will be 2:00 p.m. Friday,

November 17th, 2023, at the Pascagoula Public Library Meeting

Room.

ADJOURNMENT: MOTION: Sholl

"That the meeting be adjourned."

Meeting adjourned at 3:30 p.m.

APPROVED:

Chair

ADOPTED:

)ate

Minutes recorded by Cory Joiner, Administrative Assistant