# JACKSON-GEORGE REGIONAL LIBRARY SYSTEM **BOARD OF TRUSTEES**

Meeting Minutes - May 22, 2023

TIME AND PLACE:

Monday, May 22, 2023, 2:00 p.m., Gautier Public Library Meeting

Room

PRESIDING: Belinda Dammen

**MEMBERS PRESENT:** Betty Ryals, George Sholl, Mark Talley, Evelyn Read

**MEMBERS ABSENT:** Ann Chapman, Lisa Hedegaard

OTHERS PRESENT: Angie Stewart, Director; Kim Harvey, Business Manager; Jeanne

> Damiano, Assistant Director/CMS; Letha Boulton, Assistant Director/Branch Services: Cory Joiner, Administrative Assistant; Reba Brown, Law Library Manager; Tristan Armer, Board Attorney;

Lee Hunter, Law Library Committee Chair

**WELCOME GUESTS:** 

The director welcomed Law Library Committee Chair Lee Hunter and Law Library Manager Reba Brown, to the meeting. Lee Hunter thanked the JGRLS for the services that the Law Library

provides.

LAW LIBRARY RESOLUTION:

MOTION: Sholl **SECOND:** Ryals

"To approve Law Library Resolution as presented by Reba Brown, Law Library Manager, ratifying and approving the operations of the Jackson County Public Law Library as directed in contract with the Jackson County Board of Supervisors and the Jackson County Bar

Association."

VOTING AYE: Ryals, Sholl, Talley, Read

**VOTING NAY:** None

Reba Brown and Lee Hunter left the meeting at 2:05 p.m.

## **BOARD MEETING MINUTES:**

Minutes from the April 2023 Jackson-George Regional Library **Board Meeting** 

MOTION: Sholl **SECOND:** Talley

"To approve the minutes from the April 2023 JGRLS Board

Meeting."

VOTING AYE: Ryals, Sholl, Talley, Read

**VOTING NAY: None** 

## **CORRESPONDENCE:**

 An email from the director to patron David French, dated May 16<sup>th</sup>, 2023, discussing censorship and JGRLS collection development policies.

## **FINANCES:**

# **Docket of Claims**

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$38,944.48, changing the total of the May 2023 Docket of Claims to \$97,258.44.

MOTION: Ryais SECOND: Sholl

"To approve the May 2023 Docket of Claims in the amount of \$58,313.96, and an addendum in the amount of \$38,944.48, totaling

\$97,258,44."

VOTING AYE: Ryals, Sholl, Talley, Read

**VOTING NAY: None** 

# PERSONNEL REPORT: May 2023 Personnel Report

MOTION: Read SECOND: Talley

"To approve the May 2023 Personnel Report as presented by

Darlene Broadus, Human Resources Manager." **VOTING AYE:** Ryals, Sholl, Talley, Read

**VOTING NAY:** None

#### MONTHLY REPORTS:

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Sholl SECOND: Read

"To approve the May 2023 Monthly Reports as previously sent to JGRLS Board members."

2

VOTING AYE: Ryals, Sholl, Talley, Read

**VOTING NAY: None** 

**DIRECTOR'S REPORT:** 

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

The director discussed upcoming requirements for JGRLS to comply with Mississippi House Bill 1315, along with recommendations from the Mississippi Library Commission regarding policy changes.

## **Miscellaneous Reports and Items**

o Copies of Newspaper articles and PR Fliers/Marketing Information

o Ocean Springs and Moss Point Library Renovations Updates

MOTION: Talley SECOND: Sholl

"To approve the May 2023 Director's Report as previously

distributed to members."

VOTING AYE: Ryals, Sholl, Talley, Read

**VOTING NAY:** None

**OLD BUSINESS:** 

# **Ratify Board Attorney Contract**

MOTION: Sholl SECOND: Read

"To ratify the contract between the JGRLS and Heidelberg

Steinberger, P.A., for FY 2023-2024." **VOTING AYE:** Ryals, Sholl, Talley, Read

**VOTING NAY:** None

## NEW BUSINESS: Proposal to Change Library Business Hours

MOTION: Ryals SECOND: Talley

"To change operating hours for JGRLS libraries starting September 1<sup>st</sup>, to 9 A.M. – 6:30 P.M. Monday through Thursday, and 9 A.M. – 4 P.M. Friday and Saturday, with the exception of the East Central

Public Library."

VOTING AYE: Ryals, Sholl, Talley, Read

**VOTING NAY: None** 

# **Display Policy**

The director presented the board with a proposal for a display policy, as recommended by the Mississippi Library Commission.

MOTION: Sholl SECOND: Read

"To approve the JGRLS Display Policy as proposed by Angela

Stewart. Director."

3

VOTING AYE: Ryals, Sholl, Talley, Read

**VOTING NAY: None** 

**ANNOUNCEMENTS:** 

The next Regional Board meeting will be 2:00 p.m. Monday, June

26, 2023, at the Pascagoula Public Library Meeting Room.

The Budget Committee will meet on Wednesday, June 14th, 2:00

p.m., in the Pascagoula Public Library Board Room.

**ADJOURNMENT:** 

**MOTION:** Sholl

"That the meeting be adjourned."

Meeting adjourned at 3:18 p.m.

APPROVED

ADOPTED:

Minutes recorded by Cory Joiner, Administrative Assistant