

MOTION: Chapman **SECOND:** Ryals
"To approve the January 2023 Docket of Claims in the amount of \$108,326.15, an addendum in the amount of \$30,934.95, totaling \$139,261.10."
VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

Commercial Property – Library Contents Insurance Renewal (document on file)

MOTION: Sholl **SECOND:** Ryals
"To table renewing the library contents insurance until February, 2023."
VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

Director Angela Stewart said she would look into getting additional quotes for the library's contents insurance from other agencies.

Donation to Ocean Springs Library (document on file)

Business Manager Kim Harvey and Director Angela Stewart presented to the board a donation to the Ocean Springs library in the amount of \$2,000 from an individual who wished for their identity not to be shared publicly.

MOTION: Chapman **SECOND:** Talley
"To accept the donation to the Ocean Springs Public Library."
VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

2023 FBP Cafeteria Plan (documents on file)

MOTION: Read **SECOND:** Sholl
"To approve the 2023 JGRLS Flexible Benefits Plan as proposed by Business Manager Kim Harvey."
VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

PERSONNEL REPORT: January 2023 Personnel Report

MOTION: Read **SECOND:** Sholl
"To approve the January 2023 Personnel Report as presented by Darlene Broadus, Human Resources Manager."
VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

Kim Harvey left the board meeting at 2:23 p.m.

MONTHLY REPORTS: All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Sholl **SECOND:** Chapman
"To approve the January 2023 Monthly Reports as previously sent to JGRLS Board members."
VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

DIRECTOR'S REPORT: Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Miscellaneous Reports and Items

- Copies of Newspaper articles and PR Fliers/Marketing Information (Bridges)

MOTION: Hedegaard **SECOND:** Talley
"To approve the January 2023 Director's Report as previously distributed to members."
VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

The Director updated the board members on the ongoing renovations to both the Ocean Springs and Moss Point library branches.

OLD BUSINESS: **Ratify Board Attorney Contract (document on file)**

MOTION: Sholl **SECOND:** Read
"To update the contract between JGRLS and Heidelberg Steinberger, P.A. as proposed by Tristan Armer, and to revisit the contract in May."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read
VOTING NAY: None

Use of Library Funds for PR/Advertising

Tristan Armer presented the board with a Mississippi Attorney General opinion from 2001 in regards to how the library can spend money for PR and/or advertisement.

NEW BUSINESS:

Vaccination Policy Revision (document on file)

MOTION: Read

SECOND: Sholl

“To remove the vaccination policy present in the JGRLS personnel policies manual.”

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read

VOTING NAY: None

MOU Between JGRLS and Moss Point School District

The board members discussed a proposed MOU between the JGRLS and Moss Point School District (MPSD) which would allow the library system partial use of an MPSD facility for a temporary library location.

MOTION: Read

SECOND: Talley

“To approve the MOU between JGRLS and the Moss Point School District as proposed by Director Angela Stewart.”

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman, Read

VOTING NAY: None

ANNOUNCEMENTS:

The next Regional Board meeting will be 2:00 p.m. Wednesday, February 22, 2023, Pascagoula Public Library Meeting Room.

ADJOURNMENT:

MOTION: Sholl

“That the meeting be adjourned.”

Meeting adjourned at 2:49 p.m.

APPROVED:  _____ ADOPTED: 02.11.2023
Chair Date

Minutes recorded by Cory Joiner, Administrative Assistant