JACKSON-GEORGE REGIONAL LIBRARY SYSTEM BOARD OF TRUSTEES

Meeting Minutes - February 22, 2023

TIME AND PLACE: Wednesday, February 22, 2023, 2:00 p.m., Pascagoula Public

Library Meeting Room

PRESIDING: Mark Talley

MEMBERS PRESENT: Betty Ryals, George Sholl, Lisa Hedegaard

MEMBERS ABSENT: Belinda Dammen, Ann Chapman, Evelyn Read

OTHERS PRESENT: Angie Stewart, Director; Myra Cunningham, Attorney at Heidelberg

Steinberger, P.A.; Kim Harvey, Business Manager; Jeanne Damiano, Assistant Director/CMS; Letha Boulton, Assistant Director/Branch Services; Cory Joiner, Administrative Assistant;

Terry Jardine, Systems Administrator

BOARD MEETING MINUTES:

Minutes from the January 2023 Jackson-George Regional Library Board Meeting

MOTION: Sholl SECOND: Hedegaard

"To approve the minutes from the January 2023 JGRLS Board

Meeting."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley

VOTING NAY: None

CORRESPONDENCE:

• A letter from AllState Insurance dated February 1st, 2023, detailing the outcome of a claim made in August of 2022.

George Sholl requested that insurance claims be added to reports to the board in the future.

FINANCES:

Docket of Claims

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$28,226.95, changing the total of the February 2023 Docket of Claims to \$79,923.56.

MOTION: Ryals SECOND: Sholl

"To approve the February 2023 Docket of Claims in the amount of \$51,696.61, and an addendum in the amount of \$28,226.95, totaling \$79.923.56."

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VOTING AYE: Ryals, Sholl, Hedegaard, Talley

VOTING NAY: None

PERSONNEL REPORT: February 2023 Personnel Report

MOTION: Sholl SECOND: Ryals

"To approve the February 2023 Personnel Report as presented by

Darlene Broadus, Human Resources Manager." **VOTING AYE:** Ryals, Sholl, Hedegaard, Talley

VOTING NAY: None

The Director introduced Terry Jardine, Systems

Administrator, to the Board. Terry left the meeting at 2:14

p.m.

MONTHLY REPORTS:

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Sholl SECOND: Rvals

"To approve the February 2023 Monthly Reports as previously sent

to JGRLS Board members."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley

VOTING NAY: None

DIRECTOR'S REPORT: Angela Stewart, Director, discussed and answered Board questions

on her report and items submitted under the Director's Report.

Miscellaneous Reports and Items

Copies of Newspaper articles and PR Fliers/Marketing Information (Bridges)

MOTION: Hedegaard SECOND: Sholl

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"To approve the February 2023 Director's Report as previously

distributed to members."

VOTING AYE: Rvals, Sholl, Hedegaard, Talley

VOTING NAY: None

Director Angela Stewart told the board that she will schedule a meeting with herself, George Sholl, Mark Talley, Brian Fulton, and Matthew Hosey to discuss the remaining financial issues facing the renovations to the Pascagoula Public Library.

OLD BUSINESS:

Library Contents Insurance Policy Quotes (document on file)

MOTION: Sholl SECOND: Ryals

"To pay Hardy and Jacobson for continuing coverage as previously discussed, and to meet with a consultant regarding the details of the library contents policy and the needs of the library."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley

VOTING NAY: None

Business Manager Kim Harvey said she would meet with representatives from Hardy and Jacobson to discuss the details of the policy.

Mark Talley offered to talk to an associate at Lemon-Mohler Insurance Agency to discuss advice for future contents policies.

Update on Ocean Springs Library Repairs (document on file)

The Director briefed the board about the recent progress of repairs for the Ocean Springs Library.

NEW BUSINESS:

Employees and Medical Marijuana

Director Angela Stewart asked the board about recent changes in Mississippi State Law regarding the use of medical marijuana and the library system's drug use policies. The board elected not to change policies regarding marijuana use among employees at this time.

Lucedale Library Tree Carving

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The board discussed ideas for the tree carving that will be located outside of the Lucedale Public Library. The board asked to see any proposed designs as they are submitted.

ANNOUNCEMENTS:

The next Regional Board meeting will be 2:00 p.m. Monday, March 27, 2023, Pascagoula Public Library Meeting Room.

ADJOURNMENT:

MOTION: Sholl

"That the meeting be adjourned."

Meeting adjourned at 3:10 p.m.

APPROVED:

ADOPTED

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Minutes recorded by Cory Joiner, Administrative Assistant