JACKSON-GEORGE REGIONAL LIBRARY SYSTEM BOARD OF TRUSTEES

Meeting Minutes - December 16, 2022

TIME AND PLACE:

Friday, December 16, 2022, 1:00 p.m., Pascagoula Public Library

Meeting Room

PRESIDING:

Belinda Dammen

MEMBERS PRESENT:

Betty Ryals, George Sholl, Lisa Hedegaard, Mark Talley, Ann

Chapman

MEMBERS ABSENT:

Evelyn Read

OTHERS PRESENT:

Angie Stewart, Director; Stacie Zorn, Board Attorney; Tristan Armer, Attorney at Heidelberg Steinberger, P.A.; Kim Harvey, Business Manager; Jeanne Damiano, Assistant Director/CMS; Letha Boulton, Assistant Director/Branch Services; Cory Joiner,

Administrative Assistant

BOARD MEETING MINUTES:

Minutes from the November 2022 Jackson-George Regional Library Board Meeting

MOTION: Sholl

SECOND: Chapman

"To approve the minutes from the November 2022 JGRLS Board

Meeting."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

CORRESPONDENCE:

None

FINANCES:

Docket of Claims

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$83.37, changing the total of the December 2022 Docket of Claims to \$58,484.67.

MOTION: Ryals SECOND: Talley

"To approve the December 2022 Docket of Claims in the amount of \$58,401.30, an addendum in the amount of \$83.37, totaling

\$58,484.67."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

Late Bills for December 2022 (document on file)

MOTION: Chapman SECOND: Ryals

"To approve the payment of bills received after the board meeting

as outlined by Business Manager Kim Harvey."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

PERSONNEL REPORT: December 2022 Personnel Report

MOTION: Ryals SECOND: Hedegaard

"To approve the December 2022 Personnel Report as presented by

Darlene Broadus, Human Resources Manager."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

MONTHLY REPORTS:

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Chapman SECOND: Ryals

"To approve the December 2022 Monthly Reports as previously

sent to JGRLS Board members."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

DIRECTOR'S REPORT:

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Miscellaneous Reports and Items

o Copies of Newspaper articles and PR Fliers/Marketing Information (Bridges)

2

MOTION: Sholl SECOND: Talley

"To approve the December 2022 Director's Report as previously

distributed to members."

VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

The director agreed to add construction and renovation updates for ongoing projects to her Director's Reports.

OLD BUSINESS: Discussion of New JGRLS Board Attorney

The JGRLS board discussed the details of the contract between JGRLS and Heidelberg Steinberger, P.A. The board members agreed to revisit and vote to re-ratify the contract during the January 2023 board meeting.

MOTION: Sholl SECOND: Ryals

"To continue the current agreement with Heidelberg Steinberger, P.A. through the month of May 2023, and to consider ratifying a new

contract with Heidelberg Steinberger, P.A. afterwards." **VOTING AYE:** Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

NEW BUSINESS: Sample By-Laws for Regional JGRLS Friends Group (document on file)

Director Angela Stewart presented sample by-laws for a proposed General JGRLS Friends Group as drafted with the aid of the

Mississippi Library Commission.

Stacie Zorn and Tristan Armer agreed to further research the use of public funds for library advertisement, and to share their findings during the next board meeting.

<u>Cost for Youth Services to Attend Book Festival (document on file)</u>

MOTION: Sholl SECOND: Ryals

"To approve funding for half of the JGRLS youth services staff members to attend the Fay B. Kaigler Children's Book Festival." VOTING AYE: Ryals, Sholl, Hedegaard, Talley, Chapman

VOTING NAY: None

ANNOUNCEMENTS: The next Regional Board meeting will be 2:00 p.m. Monday,

January 23, 2023, Pascagoula Public Library Meeting Room.

ADJOURNMENT: MOTION: Sholl

"That the meeting be adjourned."

3

Meeting adjourned at 2:05 p.m.

APPROVED:	Beliefe Comme ADOPTED:	1-23-2023
-	Chair	Date

Minutes recorded by Cory Joiner, Administrative Assistant