

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

**TIME AND PLACE:** Meeting Minutes – August 21, 2023  
Monday, August 21, 2023, 2:00 p.m., Pascagoula Public Library Meeting Room

**PRESIDING:** Belinda Dammen

**MEMBERS PRESENT:** Betty Ryals, Lisa Hedegaard, Mark Talley, Evelyn Read, George Sholl, Ann Chapman

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Angie Stewart, Director; Kim Harvey, Business Manager; Jeanne Damiano, Assistant Director/CMS; Letha Boulton, Assistant Director/Branch Services; Tristan Armer, Board Attorney (via phone); Matthew Hosey, Jackson County Project Manager; Tom Wilson, Facilities Maintenance Manager; Cory Joiner, Administrative Assistant

**PRESENTATION BY MATTHEW HOSEY, JACKSON COUNTY PROJECT MANAGER:**

Jackson County Project Manager Matthew Hosey presented the board with the latest plans and updates for the Pascagoula Public Library renovation project. Hosey and the board discussed the possible temporary locations for the Pascagoula Public Library and the Jackson County Law Library, as well as phasing possibilities and funding details for the project.

**Matthew Hosey and Tom Wilson left the meeting at 2:24 p.m.**

**BOARD MEETING MINUTES:**

**Minutes from the July 2023 and Special Called Jackson-George Regional Library Board Meetings**

**MOTION:** Sholl                      **SECOND:** Read  
"To approve the minutes from the July 2023 JGRLS Board Meeting and the August 3<sup>rd</sup>, 2023 special called board meeting."  
**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman  
**VOTING NAY:** None

**CORRESPONDENCE:**

- None

**FINANCES:**

**Docket of Claims**

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of

\$62,430.39, changing the total of the August 2023 Docket of Claims to \$127,328.59.

**MOTION:** Tally

**SECOND:** Sholl

“To approve the August 2023 Docket of Claims in the amount of \$64,898.20, and an addendum in the amount of \$62,430.39, totaling \$127,328.59.”

**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman

**VOTING NAY:** None

**Approval for Payment of Late Bills**

**MOTION:** Sholl

**SECOND:** Hedegaard

“To approve the payment of bills received after the board meeting as outlined by Kim Harvey, Business Manager.”

**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman

**VOTING NAY:** None

**Contract Review and Approval**

**MOTION:** Sholl

**SECOND:** Talley

“To approve the contract on file as submitted by Kim Harvey, Business Manager and Angela Stewart, Director, pending review of the contract by Tristan Armer, Board Attorney.”

**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman

**VOTING NAY:** None

**PERSONNEL REPORT:**

**August 2023 Personnel Report**

**MOTION:** Hedegaard

**SECOND:** Read

“To approve the August 2023 Personnel Report as presented by Darlene Broadus, Human Resources Manager.”

**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman

**VOTING NAY:** None

**MONTHLY REPORTS:**

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report

- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Ryals                      **SECOND:** Talley  
 “To approve the August 2023 Monthly Reports as previously sent to JGRLS Board members.”  
**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman  
**VOTING NAY:** None

**DIRECTOR’S REPORT:** Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director’s Report.

**The Director briefed the board on various options for temporary Pascagoula Public Library and Jackson County Law Library locations.**

**Miscellaneous Reports and Items**

- Copies of Newspaper articles and PR Fliers/Marketing Information
- Ocean Springs and Moss Point Library Renovations Updates

**MOTION:** Hedegaard                      **SECOND:** Talley  
 “To approve the August 2023 Director’s Report as previously distributed to members.”  
**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman  
**VOTING NAY:** None

**OLD BUSINESS:**                      **Pascagoula Library Renovations (from August 3<sup>rd</sup>, 2023 Special Called Board Meeting**

The board further discussed the Pascagoula Public Library renovation project. Board members who could not attend the special called meeting were given an opportunity to voice their opinions and/or concerns.

**Tristan Armer joined the meeting in person at 2:51 p.m.**

**NEW BUSINESS:**                      **3D Printer and Maker Space Policy Revision**


**MOTION:** Hedegaard                      **SECOND:** Read  
 “To approve the revision to the 3D Printer and Maker Space Policy, as proposed by Director Angela Stewart.”  
**VOTING AYE:** Ryals, Hedegaard, Talley, Read, Sholl, Chapman  
**VOTING NAY:** None

**ANNOUNCEMENTS:**                      The next Regional Board meeting will be 2:00 p.m. Monday, September 25<sup>th</sup>, 2023, at the Pascagoula Public Library Meeting Room.

**ADJOURNMENT:**

**MOTION:** Shall  
"That the meeting be adjourned."

**Meeting adjourned at 3:02 p.m.**

APPROVED:  \_\_\_\_\_ ADOPTED: 09/25/2023  
Chair Date

Minutes recorded by Cory Joiner, Administrative Assistant