JACKSON-GEORGE REGIONAL LIBRARY SYSTEM BOARD OF TRUSTEES

Meeting Minutes - April 24, 2023

TIME AND PLACE:

Monday, April 24, 2023, 2:00 p.m., St. Martin Public Library Meeting

Room

PRESIDING:

Belinda Dammen

MEMBERS PRESENT:

Betty Ryals, George Sholl, Lisa Hedegaard, Ann Chapman

MEMBERS ABSENT:

Mark Talley, Evelyn Read

OTHERS PRESENT:

Angie Stewart, Director; Kim Harvey, Business Manager; Jeanne Damiano, Assistant Director/CMS; Letha Boulton, Assistant Director/Branch Services; Cory Joiner, Administrative Assistant

BOARD MEETING MINUTES:

<u>Minutes from the March 2023 Jackson-George Regional</u> Library Board Meeting

MOTION: Sholl

SECOND: Ryals

"To approve the minutes from the March 2023 JGRLS Board

Meeting, pending corrections."

VOTING AYE: Ryals, Sholl, Hedegaard, Chapman

VOTING NAY: None

CORRESPONDENCE:

None

FINANCES:

Docket of Claims

This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$22,584.96, changing the total of the March 2023 Docket of Claims to \$81,317.60.

MOTION: Chapman

SECOND: Rvals

"To approve the April 2023 Docket of Claims in the amount of \$58,732.64, and an addendum in the amount of \$22,584.96, totaling

\$81.317.60."

VOTING AYE: Ryals, Sholl, Hedegaard, Chapman

VOTING NAY: None

Funds from Friends of the Ocean Springs Library

MOTION: Sholl SECOND: Hedegaard

"To accept the funds from the Friends of the Ocean Springs Library for the purpose outlined by Yvonne Parton, Ocean Springs Library

Manager."

VOTING AYE: Ryals, Sholl, Hedegaard, Chapman

VOTING NAY: None

Donation to Pascagoula Public Library

MOTION: Sholl SECOND: Chapman

"To accept the donation to the Pascagoula Public Library from

Lavaro Rovira, c/o Rovira Team Realty."

VOTING AYE: Ryals, Sholl, Hedegaard, Chapman

VOTING NAY: None

Tristan Armer called into the meeting at 2:04 p.m.

PERSONNEL REPORT: April 2023 Personnel Report

MOTION: Ryals SECOND: Sholl

"To approve the April 2023 Personnel Report as presented by

Darlene Broadus, Human Resources Manager."

VOTING AYE: Ryals, Sholl, Hedegaard, Chapman

VOTING NAY: None

MONTHLY REPORTS:

All matters listed under Item 7, Monthly Reports (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Monthly Reports and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Hedegaard SECOND: Ryals

"To approve the April 2023 Monthly Reports as previously sent to

JGRLS Board members."

VOTING AYE: Ryals, Sholl, Hedegaard, Chapman

VOTING NAY: None

DIRECTOR'S REPORT:

Angela Stewart, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Miscellaneous Reports and Items

o Copies of Newspaper articles and PR Fliers/Marketing

Information

o Ocean Springs and Moss Point Library Renovations Updates

MOTION: Sholl

SECOND: Ryals

"To approve the April 2023 Director's Report as previously

distributed to members."

VOTING AYE: Ryals, Sholl, Hedegaard, Chapman

VOTING NAY: None

OLD BUSINESS:

None

NEW BUSINESS:

Needs Assessment Proposal from Ivy Group

The director and the board discussed a needs assessment proposal for the Pascagoula Public Library's offered services. The director said she will ask for clarification regarding the price listed in the proposal, as well as possibly expanding the needs assessment to encompass JGRLS services as a whole.

Budget Committee Appointments

The board appointed George Sholl, Belinda Dammen, and Mark Talley to the Budget Committee for the current fiscal year. The appointed members will meet with Business Manager Kim Harvey

and Director Angela Stewart at a later date.

ANNOUNCEMENTS:

The next Regional Board meeting will be 2:00 p.m. Monday, May

22, 2023, Gautier Public Library Meeting Room.

ADJOURNMENT:

MOTION: Sholl

"That the meeting be adjourned."

Meeting adjourned at 2:38 p.m.

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_____ADOPTED: 5-22-23

Minutes recorded by Cory Joiner, Administrative Assistant