

**MEMO TO: JGRLS BOARD OF TRUSTEES**

Evelyn Read, Vice Chair    Betty Ryals    (George County- vacancy)  
Belinda Dammen    George Sholl    Mark Talley  
Stacie Zorn, *Legal Counsel*

**FROM:** Carol Lewis-Jones, Board Chairman

**DATE:** June 27, 2022

**SUBJECT:** Board Meeting Final Agenda

**DATE:** June 27, 2022

**TIME:** 2:00 p.m. – Regional Board Meeting

**PLACE:** Pascagoula Public Library Meeting Room

**I. Roll Call**

**II. Minutes from the May 2022 Meeting (v)**

**III. Correspondence (documents on file)**

- Copies of JGRLS contract letters from Director Angela Stewart to Moss Point Mayor Billy Knight Sr., Ocean Springs Mayor Kenny Holloway, Pascagoula Mayor Jay Willis, the Jackson County Board of Supervisors, and the George County Board of Supervisors.
- A copy of an email from Jackson County Project Manager Matthew Hosey to Director Angela Stewart, Assistant Director Branch Services Letha Boulton, Facilities Maintenance Manager Tom Wilson, and Ocean Springs Branch Manager Yvonne Parton regarding the contract award for the Ocean Springs Branch repairs.
- A copy of an email from Pascagoula City Manager Michael Silverman to Director Angela Stewart and Assistant Director CMS Jeanne Damiano regarding the city of Pascagoula's spatial assessment for the JGRLS and repairs to the Pascagoula Public Library.
- A copy of a letter from Scott Worthington to Director Angela Stewart regarding the termination of services between the JGRLS and SirsiDynix.

**IV. Finances**

- Docket of Claims (v)
- 2023-2024 General Liability Insurance Policy (v)
- Authorize.net Information (v)

**V. Personnel Report (v)**

**VI. Monthly Reports (v)**

- Assistant Director, Branch Services Report

- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- PR Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

## VII. **Director's Report (v)**

Includes:

- **Training Reports**

- Active Shooter (Montalvo)
- Building Better Team Communication (Fleming, Hanlin, Hill, Klinshaw, McQueen, Schulze)
- Digital Safety (Montalvo)
- Emergency Response Manual (Joiner, Montalvo)
- Emotional Intelligence (Joiner)
- Extraordinary Administrative Professional (Joiner)
- Event Preparedness: Active Shooters and Hostile Activity at Your Venues (Fayard)
- Fun For All: Game Based Programs Across the Generations (MacLellan)
- How to Remain Cool and Collected (Joiner)
- Hurricane Briefing (Babilon, Barton, Beaugez, Bolton, Creel, Damiano, G. Broadus, Galle, Garbin, Hill, Joiner, Morgan, Rainey, Rumpfelt, Rushing, Schulze)
- Magnolia Overview: (Montalvo)
- MailChimp (Barton, Morgan, Schulze)
- Managing Chaos and Pressure at Work (Joiner)
- Pandemic Safety Videos (Montalvo)
- Safety Videos (Montalvo)
- Stress Management for Women (Fayard)

- **PR Marketing Information**

## VIII. **Old Business**

- None

## IX. **New Business**

- Proposal for Creation of Additional Job Type (documents on file) (v)

X. **Announcements**

- Regional Board Meeting Monday, July 25, 2022, Pascagoula Public Library Meeting Room

XI. **Adjournment (v)**