

MEMO TO: JGRLS BOARD OF TRUSTEES

Evelyn Read, Vice Chair
Cheryl Frederic George Sholl
Stacie Zorn, *Legal Counsel*

Nancy Jo Maples
Susan Agnelly

FROM: Carol Lewis-Jones, Board Chairman
DATE: February 22, 2021
SUBJECT: Board Meeting Tentative Agenda

<p><i>DATE:</i> February 22, 2021 <i>TIME:</i> 2:00 p.m. – Regional Board Meeting <i>PLACE:</i> via Zoom</p>
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- I. **Roll Call**
- II. **Welcome Guests**
- III. **Minutes from the January 2021 and February 4, 2021 Meetings (v)**
- IV. **Correspondence**
 - A copy of a letter from Carol Lewis-Jones, JGRLS Board of Trustees Chairman, to Randy Bosarge, Jackson County Supervisor District 5.
 - A Card of Thanks from Leslie Suit (Joanne Anderson's Daughter).
- V. **Finances**
 - Docket of Claims (v)
- VI. **Personnel Report (v)- Discussion**
- VII. **Consent Agenda (v)**
 - Collection Management Coordinator Report
 - Collection Management Services Report
 - Facilities Management Report
 - Financial Reports
 - Fines Report
 - ILL (Interlibrary Loan) Report
 - Law Library Report
 - Public Relations Report
 - Purchasing Agent Report
 - Statistical Report
 - Technology Services Report
 - Training and Staff Development Report
 - Website Statistics Report

- Youth Services Report

VIII. **Director's Report (v)**

Includes:

- **Training Reports**
 - How to Write Effective Content for Email and Websites (Garbin)
 - Building Children's Reading Skills (Stevenson)
 - C2CC (Brown)
 - I'm Ready For My Close Up (Garbin, Barton)
- **Meeting Reports/Minutes**
 - January 2021 Managers' Meeting Minutes
- **PR Fliers**

IX. **Old Business**

- JGRLS Organizational Chart- Committee Report

X. **New Business**

- None

XI. **Announcements**

- Regional Board Meeting Monday, March 22nd, TBD

XII. **Adjournment (v)**